



Arkansas Department of Health

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Reporting Animal Prescriptions (for Veterinarians)

A Brief Review of Reporting:

In Arkansas, veterinarians must report dispensations of controlled substances **every thirty days**. Please note that prescribing (writing out a prescription to be filled by a pharmacy) and administration of medication in a clinic setting are not considered dispensing and, therefore, are not reported by the veterinarian.

All dispensations submitted must pass through the PMP Clearinghouse before being uploaded to the Arkansas PDMP. Dispensations can be reported via several routes: via Secure File Transfer Protocol (often used by pharmacies), via a Universal Claim Form (UCF) (often used by veterinarians), or via a Web Portal Upload. Regardless of the method/route of reporting dispensations, the information will be routed to its assigned field on the Arkansas PDMP.

If reporting via UCF, utilize the **updated** UCF for fax reporting located at healthy.arkansas.gov.

Per the Rules Pertaining to the Arkansas Prescription Drug Monitoring Program:

“If the prescription dispensed is for an animal patient, the prescription shall be reported as follows:

- (1) The prescription shall be identified as an animal/veterinary patient;
- (2) The owner of the animal/veterinary patient shall be reported to the department by first name, last name, and date of birth
- (3) The animal/veterinary patient name shall be reported.”

Implementing This Rule – a Scenario:

A prescription is filled at a veterinary clinic for an animal patient named Bear. The owner’s name is Jane Doe and the owner’s date of birth is 6/7/1980.

1. Identify the prescription as an animal/veterinary patient. The process by which a prescription is identified as for an animal patient, will be different depending on how the dispensation is submitted.
2. Report the owner’s last name: “Doe.”
3. Report the owner’s first name: “Jane.”
4. Report the owner’s date of birth: “6/7/1980”
5. And finally, report the name of the animal: “Bear.”

Running a Patient Query:

When a veterinarian runs a patient query for an animal patient, they’ll search by the following parameters: owner’s first name, owner’s last name, and owner’s date of birth. The history of dispensations available to view will be for Bear (and any other pet that Jane Doe is owner of)—**Animal dispensations ONLY**.

For more questions, please call the Arkansas Prescription Drug Monitoring Program at 501-683-3960.