

ARKANSAS DEPARTMENT OF HEALTH
GUIDELINES FOR SUBMISSION OF PLANS FOR POOLS, SPAS AND
OTHER WATER RELATED FACILITIES

Complete and detailed plans shall be submitted to the Arkansas Department of Health. No part of the work shall be undertaken until written approval of the plans has been granted by the Department of Health.

The following items shall be included in the submittal:

1. Plans and specifications shall be submitted in triplicate.
2. A cost estimate for the project must be provided. A REVIEW FEE of 1% of the estimated cost is charged for all plans submitted. The minimum fee charged is \$50.00, and the maximum fee is \$500.00.
3. The name, address and location of the pool/spa along with the name, address and phone number of the person to be contacted for any necessary additional information.
4. Complete technical specifications for all equipment relating to recirculation, filtration, disinfection, maintenance, ventilation, lighting and fencing. **Indoor** pools and other related facilities shall submit HVAC drawings and specifications for the pool room.
5. Complete detailed drawings to include, but not limited to, the pool/spa, deck, make-up water supply, equipment rooms, piping arrangements, profile, bathhouse.
6. Information pertaining to necessary signs and other required safety equipment.
7. A signed statement from the owner, general contractor or other responsible party specifying any item or items to be provided by the owner, i.e., test kits, fencing.
8. Addresses of all parties to receive copies of swimming pool correspondence.
9. Plans for all Class A pools or other pools as determined by the Department shall be prepared by a professional engineer. All work shall be performed in compliance with the Arkansas State Licensing Law for Contractors and laws of the Arkansas Board of Registration for Professional Engineers.

10. Mailing Address:

For All Class Pools:

Arkansas Department of Health
Environmental Health Protection
4815 West Markham, Slot H-46
Little Rock, Arkansas 72205-3867

11. Questions contact:

All Class Pools – Environmental Health Protection, 501-661-2171