



# Arkansas Department of Health

Arkansas State Board of Nursing  
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Governor Asa Hutchinson  
José R. Romero, MD, Secretary of Health  
Sue A. Tedford, MNSc, APRN, Director

## BOARD BUSINESS MEETING MINUTES

**TIME AND PLACE:** May 13, 2021  
ASBN Boardroom

**MEMBERS PRESENT:** Lance Lindow, RN; Yolanda Green, LPN; Stacie Hipp, APRN; Janice Ivers, MSN, RN, CNE; Neldia Dycus, BS, MHS, MHRD, RN; Jasper Fultz, LPN; Melanie Garner, LPN, CLC; Ramonda Housh, MNSc, APRN, CNP, C-PNP

**MEMBERS ABSENT:** Michael Burdine, RN; Rachel Sims, BSN, RN

**STAFF ATTENDING AT VARIOUS TIMES:** Sue A. Tedford, Director, MNSc, APRN  
David Dawson, General Counsel, JD  
Lisa Wooten, Assistant Director, MPH, BSN, RN  
Karen McCumpsey, Assistant Director MNSc, RN, CNE  
Tonya Gierke, Assistant Director, JD, BSN, RN  
Darla Erickson, Administrative Services Manager  
Shannon McKinney, Assistant Director, DNP, APRN, WHNP-BC  
Tammy Vaughn, Program Coordinator, MSN, RN, CNE  
Leslie Suggs, Executive Assistant to the Director  
Albert Williams, Information Systems Coordinator  
LouAnn Walker, Public Information Coordinator

President Lance Lindow called the meeting to order at 12:30 p.m. A flexible agenda was declared.

### I. CONSENT AGENDA

**MOTION 1:** I move the Arkansas State Board of Nursing approve the items on the Consent Agenda.

Brought by Lance Lindow and seconded by Janice Ivers.

**PASSED.**

### II. COMMITTEE REPORTS

Reports were given by Committee chairs. Motions reflect committee recommendations.

#### A. FINANCE COMMITTEE

Janice Ivers, the Finance Committee Chairperson, along with Darla Erickson, Administrative Services Manager, covered items for the Finance Committee. The Finance Committee approved their minutes and purpose of their committee.

The following motions were presented:

**MOTION 2:** I move that the Arkansas State Board of Nursing approve the financial statements for October 2020, November 2020, December 2020, January 2021, and February 2021.

**PASSED.**

**MOTION 3:** I move that the Arkansas State Board of Nursing approve the financial reports prepared by the Arkansas Department of Health – Budget Department for the State Board of Nursing for the period October 2020, November 2020, December 2020, January 2021, and February 2021.

**PASSED.**

**MOTION 4:** I move that the Arkansas State Board of Nursing approve the report reconciling the ASBN financial statements to the AASIS documents received from the Arkansas Department of Health – Budget Department for the State Board of Nursing for the period October 2020, November 2020, December 2020, January 2021, and February 2021.

**PASSED.**

**MOTION 5:** I move that the Arkansas State Board of Nursing approve the Grant Agreement (Grant Contract Number: ASBN2022-001) between the Arkansas Department of Health – Arkansas State Board of Nursing and the Arkansas Center for Nursing, Inc. Brought by Janice Ivers and seconded by the Finance Committee.

**PASSED.**

**MOTION 6:** I move that the Arkansas State Board of Nursing approve the revision to Policy IX-04 (Bank Deposits) as attached with the following change: Line 3 – Replace “Treasury” with “Arkansas Department of Health”.

Brought by Janice Ivers and seconded by the Finance Committee.

**PASSED.**

**MOTION 7:** I move that the Arkansas State Board of Nursing approve the revision to Policy IX-09 (Returned Checks and ACH Debits) as attached with the following changes: Line 2 – Replace “State Department of Finance” with “Arkansas Department of Health”; Line 5 – Replace “proceed with proper actions to procure the money for the returned check or ACH debit” with “submit documentation to the Arkansas Department of Health collections”; Line 6 – Replace “for” with “of”; and Line 6 – Remove “If unable to collect funds within 60 days, the file may be submitted to ASBN’s enforcement department to issue an order and notice”.

**PASSED.**

The Finance Committee deferred the January 7, 2021 Meeting Minutes for approval until next meeting. Darla Erickson provided the total revenue loss of \$362,882.30 due from the Governor waiving application fees. Janice Ivers advised the Board that the Finance Committee’s Strategic Plan is on target. Board Members were informed that there may be potential changes in compliance with the Transformation and Efficiency Act of 2019.

Darla also confirmed there were no changes in the financial section of the strategic plan.

**B. EDUCATION COMMITTEE**

Ramonda Housh, Education Committee Chairperson, along with Tammy Vaughn, ASBN Program Coordinator, covered items for the Education Committee. The following motions were presented:

**MOTION 8:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the Southern Arkansas University Baccalaureate Degree Nursing program until the year 2026.

**PASSED.**

**MOTION 9:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the North Arkansas College of Applied Science in Registered Nursing Program until the year 2026.

**PASSED.**

**MOTION 10:** I move that the Arkansas State Board of Nursing grant Continued Full Approval to the Arkansas State University Beebe Practical Nurse program until the year 2026.

**PASSED.**

**MOTION 11:** I move that the Arkansas State Board of Nursing grant Initial Approval of the University of Arkansas for Medical Sciences College of Nursing Accelerated Baccalaureate in Science Nursing Degree program, located on the Northwest Arkansas Satellite Campus. An approval survey and site visit will be required, prior to the first cohort completing the program.

**PASSED.**

**MOTION 12:** I move that the Arkansas State Board of Nursing approve the Black River Technical College Associate of Applied Science Degree in Registered Nursing Programs curriculum revisions effective with the next admission cycle.

**PASSED.**

The Education Committee approved the Minutes from their January 7, 2021 meeting. Ramonda Housh reported the Education Department's strategic plan is still on track and that educational sessions for the Board will continue. Tammy Vaughn updated on University of Arkansas at Pine Bluff appointing a new chair and faculty are in place; and Arkansas State University Newport-PN/ADN appointing a new Interim Director, who does not meet education requirements, however, is enrolled in a DNP program with a little more than one year left until graduation, therefore, a waiver was granted by Board staff. Discussion was had on the new NCSBN Pilot Annual Report and how it would compare data across all US nursing programs in the future. This report will replace the current ASBN Annual Nursing Program report. A MA-C Task Force is in place and will have their first meeting on May 17, 2021, with the primary goal to provide continuing education courses to those renewing and assist in the process of program development and testing. A Letter of intent to start a new ADN-RN program in Springdale, AR, was submitted by Jersey College. Notification will be sent to programs next week for comments and concerns.

### C. PRACTICE COMMITTEE

Neldia Dycus, Practice Committee Chairperson, along with Lisa Wooten, ASBN Assistant Director, presented items for the Practice Committee.

A lengthy and thorough discussion on the Use of Nitrous Oxide in Labor and Delivery was held and the Committee determined a position statement was not necessary. The monitoring of patient administered nitrous oxide would not be in violation of the Arkansas *Nurse Practice Act* if the decision points of the ASBN Decision Making Model (ASBN Position Statement 98-6) led to the conclusion it was within the scope of practice of a registered nurse. The committee requested Board staff to contact Ms. Tolbert and refer to UAMS for assistance with development of policies and procedures.

The Board President will need to appoint a committee member to the vacancy left by Cecelia Hope Fredrick, APRN. The committee agreed CRNA representation would be of great benefit to the committee and requested Board members to provide the curriculum vitae of any recommendations they would have.

The Practice Committee approved their minutes from the January 7, 2021 meeting. They discussed the purpose of the committee, reviewed the open disciplinary case report and their strategic plan.

### D. ADMINISTRATIVE COMMITTEE

Stacie Hipp, Chairperson for the Administrative Committee, and Sue Tedford, ASBN Director, presented the following items:

The Administrative Committee reviewed all Licensure policies. Revisions were necessary for the following licensure policies of the Arkansas State Board of Nursing Administrative Manual listed in the following motion:

**MOTION 13:** I move that the Arkansas State Board of Nursing approve revisions to the following policies of the Arkansas State Board of Nursing Administrative Manual as listed and attached:

#### LICENSURE

*II-2, Application to Replace a License Card Never Received*

*II-3, Licensure Renewals*

*II-4, Lost or Stolen License Card*

*II-7, Replacement License Card following a Name Change*

*II-8, Lapsed License*

*II-9, Inactive Status*

*II-11, Credentials/Transcript, Exam Results (Duplicate)*

*II-23, License Card*

*II-41, Reinstatement of Inactive License*

*II-43, Reactivation of Retired Nurse License*

*II-46, Document Retention in Licensure Files*

*II-54, Individual Request for Criminal History Review*

**PASSED.**

The Administrative Committee approved their minutes from the January 7, 2021 meeting and reviewed the 2020-2022 Strategic Plan.

The Administrative Committee also discussed the annual Board Strategic Planning Meeting scheduled for June 10, 2021. Sue Tedford provided the Board information on the topics being presented at the Strategic Planning Meeting, which will be held virtually this year.

### III. STAFF REPORTS

Sue Tedford and David Dawson provided the Board a list of legislative action being taken during the 2021 General Assembly:

ACT	DESCRIPTION
Act 510 (Emergency Clause)	COVID
Act 569	Recognizes APRN as a primary care provider
Act 595	Agency rule review
Act 607	Full practice authority for CNM
Act 630	Criminal background checks
Act 651	Mandated prescribing of an opioid antagonist
Act 715	Modernize and strengthen nursing facility staffing standards in Medicare and Medicaid facilities
Act 725	Workforce expansion act
Act 746	Authorize occupational or professional licensure
Act 748	Amend criminal background checks
Act 757 (Emergency Clause)	LPN Pilot Program
Act 759	Identifies facilities to establish a MAC or PN program
Act 762	Criminal background checks
Act 767	Telemedicine
Act 769	Appropriation
Act 811	Learn and earn
Act 826	Additional permanent disqualifying offense on criminal background check
Act 829 (Emergency Clause)	Telemedicine reimbursement
Act 960	Review of all rules related to scope of practice
Act 968	Volunteer Health Care Act
Act 1030	Prohibits vaccine passports

Act 1050	Allows administration of medication for adrenal insufficiency or adrenal crisis
Act 1089	Education of school nurses
Act 1101	Agency fees

LouAnn Walker discussed with the Board All Hazard Testing. Offsite testing cannot be performed until July due to the vendor not being available. The Board will use the situation of having to work virtual due to COVID-19 as the report data.

**IV. OTHER**

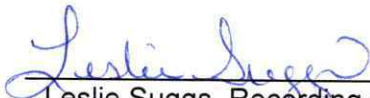
Susan Brown with PCI spoke to the Board concerning the events planned in the upcoming year. The Nursing Expo was cancelled for this year due to the pandemic. PCI placed a billboard in the community in commemoration for Nurses Week. The Nursing Compassion and Outstanding Nurse Educator Award Ceremony will take place on April 2, 2022, in conjunction with the Nursing Expo at the Jack Stephens Event Center located on the University of Arkansas- Little Rock Campus. The Nursing Continuing Education Cruise is scheduled to be held in 2023.

Sue Tedford presented Melanie Garner a Service Recognition plaque for 2016-2020.

There being no further business, the meeting adjourned at 2:00 p.m.



Lance Lindow, Board President



Leslie Suggs, Recording Secretary



Date Approved