



Arkansas Department of Health

Social Work Licensing Board

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Governor Asa Hutchison

Renee Mallory, RN, BSN, Interim Secretary of Health

Ruthie Bain, Director

BOARD MEETING MINUTES

January 9, 2023

CALL TO ORDER, READING OF THE MISSION STATEMENT

The Social Work Licensing Board met Monday, January 9, 2023, at the Social Work Licensing Board, 5800 West 10th, Little Rock, AR 72204. Tammy Charlton, LMSW, Chair of the Board, called the meeting to order and read the Mission Statement.

Board Members Present: Elizabeth Crone, LCSW
Tammy Vaughn, LMSW
Dr. Raymond Molden, Psychiatrist
Tammy Charlton, LMSW
Vorandol Stinyard, Senior Representative
Betty Guhman, Public Representative
Kristin Agar, LCSW

Board Members Absent: Shani Patterson, LSW
Susan Reasoner, LCSW

Board's Attorney: Lacie Kirchner

Board's Staff: Chere' Johnson, Administrative Specialist III

APPROVAL OF MINUTES:

Minutes from the December 12, 2022, Board meeting were reviewed. Vorandol Stinyard made a motion to approve the minutes as presented. Tammy Vaughn, LMSW, seconded the motion, which carried.

COMPLAINT COMMITTEE REPORT:

Complaint 2023-06 – Pending

Complaint 2023-09 – Pending

Complaint 2023-10 – After full review by the Complaint Committee, the Committee recommended that a Letter of Caution be sent to the Social Worker making sure she understands that confidentiality may not be maintained using text messaging communication. The letter of caution also required three (3) hours of

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continuing education focused on Boundaries and Dual Relationships. The Social Worker signed the Letter of Caution which was presented to the Board. Dr. Raymond Molden made a motion to accept the Letter of Caution. Vorandol Stinyard seconded the motion, which carried.

Complaint 2023-13 - After full review by the Complaint Committee, the Committee recommended that the complaint be dismissed. Vorandol Stinyard made a motion to dismiss the complaint. Dr. Raymond Molden seconded the motion, which carried.

NEW BUSINESS:

Board Vote on Reimbursement of Board Expenses:

In accordance with A.C.A. 25-16-901, the Board approved a motion to authorize the reimbursement of expenses for each board member for performing official board duties. The rate of reimbursement shall not exceed the rate established for state employees by state travel regulations. The request also includes approval of expenses for the Board's Chairman and Executive Director to be representatives at the ASWB 2023 Annual Spring Education Meeting, ASWB 2023 Fall Delegate Meeting, and if funds allow, the FARB Forum in January of 2024. The Board also approves to pay expenses incurred that are above the government rate for lodging at the Associational and FARB meetings. All expenses must be approved according to the Arkansas Department of Health prior to travel. Kristin Agar, LCSW, made a motion to approve. Tammy Vaughn, LMSW, seconded the motion, which carried.

Board Vote to Pay Stipend Payments to Eligible Board Members:

Act 281 of 2009 allows eligible Board members to receive stipend payments. Vorandol Stinyard made a motion to grant payment of stipends in the amount of \$85 to board members in accordance with the law and the budget. Tammy Vaughn, LMSW, seconded the motion, which carried.

Board Elected Officers:

Tammy Charlton, LMSW, was elected to remain the Chair of the Board. Tammy Vaughn, LMSW, was elected as Vice Chair of the Board. Tammy Vaughn, LMSW, made a motion to table the vote for Secretary of the Board until the next meeting. Betty Guhman seconded the motion, which carried.

Board Members Sign Code of Ethics:

Board Members present signed the 2023 Code of Ethics for Board Members. Copies will be maintained in the Board's office.

Board Members Reminded to Complete Mandatory Statement of Financial Interest:

Board Members were reminded they are required to complete and file the Statement of Financial Interest by January 31, 2023.

Update From Disciplinary Matrix Committee:

Progress is being made on what the committee is calling Phase One. We have a Phase Two and Phase Three aligned. A Committee Meeting date of January 13, 2023, at 10:00 am was set.

Discussion of Possible Rule Changes:

Board Chair Initials TZ

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Board Members we given a copy of the current Rules and requested to review them for possible changes to be updated or made. Discussion will continue at the February meeting.

Review Request from Joann Charles:

Joann Charles had written the Board requesting acceptance of her supervision. Ms. Charles supervision was submitted more than 60-days after the beginning date of her supervision. The Board reviewed the request and documentation submitted by Ms. Charles. Dr. Raymond Molden made a motion to deny the request. Vorandol Stinyard seconded the motion, which carried.

Review Request from Mary Frans:

Mary Frans had written the Board requesting acceptance of her supervision. Ms. Frans supervision was submitted more than 60-days after the beginning date of her supervision. The Board reviewed the request and documentation submitted by Ms. Frans. Tammy Vaughn, LMSW, made a motion to deny the request. Elizabeth Crone, LCSW, seconded the motion, which carried.

Review of Standing Financial Reports:

Tammy Vaughn, LMSW, reviewed and approved the Warrant Detail Report, Revenue Reconciliation Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from December 2022. Kristin Agar, LCSW, made a motion to accept the reports as presented. Vorandol Stinyard seconded the motion, which carried.

Action Taken on Applications:

Betty Guhman made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Verenice Anguino
Anna Wilkerson

Stephanie Nicole Kidd

Jaidus Nychole King

Approved to take the Exam:

Sarah Kingsbury Gillis

Approved for Licensure through Endorsement:

None

Denied or Withdrawn Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Board Chair Initials TJ

Linda Bankston
Mickey Chaudoin
April Jenelle Greer
Quinntina Latonya Owens
Kayla Ann Wilson

Mekkos Barbee
Megan Dunn
Tamara Jean Holland
Amanda Leigh Pearl

Charity S Brown
Ansley Dawn Fox
Kensley Navarro
Ann Reynolds

Approved to take the Exam:

Kendrall Nicole Hill

Saccari Aikea Jacobs

Chappell Leigh Mosby

Approved for Licensure through Endorsement:

Kierica Barnett
Marianne Tettlebaum

Tiffany Coffee

Rebecca Beth Nachlas

Denied or Withdrawn Applications:

None

LCSW Applications:

Approved to take Examination:

Donald Michael Block III
Felicity Delaney Doan
Lisa Reed Holloway
Lesly Faye James
Janet Denise McClora

Shayla A Bogan
Stephanie Ann-Marie Duncan
Amanda Lynn Hood
Alicia Rene Jemison
Haley Yarbrough

Chelsea Brooke Branch
Martha E Flores-Dupriest
Jordan Ingram
Trevor Justin Lay

Approved for Licensure through Endorsement:

Stacie Buonauro
Tara Genovese Ramos
Jennifer Lynn Motz
Whitney Whitacre

Angela Cruz
Joy Gillespie
Heidi Ryan

Jeffrey Paul Dupuis
Ashley Higginbottom
Dwayne Walker

Denied or Withdrawn Applications:

None

Vorandol Stinyard seconded the motion on applications, which carried.

Action Taken on Renewal Applications:

The Board reviewed 119 applications for license renewal. Tammy Vaughn, LMSW, made a motion to approve all the renewals. Dr. Raymond Molden seconded the motion on applications, which carried.

Action Taken on Continuing Education Audits:

Board Chair Initials TC

The Board reviewed 15 random continuing education audits. Betty Guhman made a motion to approve 15 of the audits. Tammy Vaughn, LMSW, seconded the motion, which carried.

Action Taken on Supervision Plan Reviews:

The Board reviewed 19 supervision plans. Tammy Vaughn, LMSW, made a motion to show 17 of the supervision plans reviewed. Kristin Agar, LCSW, seconded the motion, which carried. Two plans are pending clarification or new goals.

Action Taken on Certificates of Registration:

The Board reviewed four (4) Certificate of Registration applications. Vorandol Stinyard made a motion to approve all applications. Betty Guhman seconded the motion, which carried. Two plans are pending clarification or new goals.

OTHER BUSINESS:

Discussion of the Proposed Compact:

Tabled

Review Canadian Applicant Questions:

Tabled

There being no other business, Betty Guhman made a motion to adjourn. Dr. Raymond Molden seconded the motion, which carried.