

Q. How do I have my Arkansas license verified to another state?

A. For a written verification to be sent to another state you must submit a request in writing to the Arkansas State Board of Physical Therapy. The request can be emailed, faxed or mailed. Your written request should include your name as it appears on your license, your license number, and the name and address of the state board to which the verification should be sent.

Q. How do I change my name or address with the Board?

A. You must provide written notification to the Board office for name and address changes. An address/name change form can be downloaded from this website under [forms](#). A name change must be accompanied with a copy of the legal document that constituted the change. (Ex. Marriage license or divorce decree). New licenses are not automatically issued for name changes. A request for a new license card must be included along with the written request for the name change.

Q. How do I get a duplicate license?

A. You may obtain a duplicate license by submitting a written request to the Board.

Q. How often does the Board meet?

A. There is no set schedule but there are at least two meetings annually.

Q. I have not been practicing in Arkansas and allowed my Arkansas license to expire. How do I renew my license?

A. To return to regular status, the applicant must complete the reinstatement form; demonstrate completion of delinquent continuing education requirements up to four units (40 contact hours) for a PT and up to two units (20 contact hours) for a PTA; and pay the renewal fee plus a reinstatement fee. The total fee for a PT is \$150.00. The total fee for a PTA is \$100.00.

Q. How do I file a complaint against a physical therapist/physical therapist assistant?

A. Refer to [filing a complaint](#) on this website.

Q. What shall I do, as a licensed PT or PTA, if I believe someone is violating the Physical Therapist Practice Act?

A. It is your legal and ethical responsibility to report any suspected violation of the law to the Board. Violators may include unlicensed persons who aid and abet the illegal and unsafe practice of physical therapy as well as physical therapists or physical therapist assistants who are practicing outside the scope of law.

Q. How do I obtain an application for licensure?

A. The application and instructions can be downloaded from this website under [applying for licensure](#).

Q. Once I apply, how long does it take to get a license?

A. Following receipt of all required documents, the average processing time is two business days.

Q. What is the passing score for the licensure exam?

A. Passing score on the national licensing examination is the criterion referenced score of 600. All 53 jurisdictions require the same.

Q. How many times can a candidate sit for the exam?

A. Upon payment of the appropriate fee, applicants who do not pass the exam after the first attempt may re-take the examination one additional time without re-application for licensure by registering with FSBPT. This must occur within six months from the first failure. Prior to being approved by the Board for subsequent testing beyond two attempts, individuals shall re-apply and demonstrate evidence satisfactory to the Board of having successfully completed additional clinical training and/or course work as determined by the Board. FSBPT has a six-time limit.