

**BOARD MEETING AGENDA**  
**Arkansas Board of Examiners in Counseling**  
**101 East Capitol, Suite 202**  
**Little Rock, AR 72201**

**EXECUTIVE DIRECTOR REPORT**  
**ABOEC BOARD MEETING**  
**FEBRUARY 29-MARCH 2, 2024**

1. Question about business advertising
2. Curriculum review-Parsley, Suzanne
3. McKinstry, Cherry-supervision hours from Washington
4. Wadley, Marlene- LOR
4. Thentia update
5. Hotel accommodations

Respectfully submitted,

*Lenora Erickson, LPC-s, AADC*  
**Executive Director**

**Thursday February 29, 2024**  
**12:30 PM – 4:30 PM**

The Arkansas Board of Examiners convening at 5800 W. 10<sup>th</sup> Street, Suite 405, Little Rock, AR 72204, with board chair, Justin Moore, presiding. Board business conducted as per the established agenda.

**MEMBERS PRESENT:** Robbie Cline, Justin Moore, Suzanne Casey, Daniel Sheaffer, Christopher Skrivanos  
**MEMBERS ABSENT:** Larry Hopkins, Anderson Neal, Ryan Martin, Sherry Holliman  
**OTHERS PRESENT:** Lenora Erickson, Lacie Kirchner  
**OBSERVERS:** None

**Agenda**

<b>12:30</b>	<b>PM</b>	<b>DARC review: Lacie, Lenora, Robbie Room 405</b>
<b>12:30</b>	<b>PM</b>	<b>Applicant file reviews: Room 909</b>
		Alkema, Emily App #01457 LAC
		Allendorf, Lanette App #02357 LPC/Military
		Cameron, David App #01958 LAC
		Childress, Kim App #00499 LAC
		Christenson, Carrie App #02096 LAC
		Crawford, Christina App #00973 LAC
		Daily, Emma App #01577 LAC
		Fines, Connie App #02250 LAC
		Gouveia, Anna App #00376 LAC
		Gray, Brittany App #01217 LAC
		Hackelton-Cox, Christi App #00783 LAC
		Herrera-Zapotitlan, Carolina App #00774 LAC
		Lee, Wen-Ya File #9554 LAMFT
		Ley, Robert App #01955 LAC

		<b>Mack, Cathy</b>	<b>App #01427</b>	<b>LBE/LPC</b>
		<b>McGarrah, Jenne</b>	<b>App #00517</b>	<b>LAC</b>
		<b>Merches, Brayden</b>	<b>App #01001</b>	<b>LAC</b>
		<b>Morgan, Hannah</b>	<b>App #01622</b>	<b>LAC</b>
		<b>Nesbitt, Stephanie</b>	<b>App #01880</b>	<b>LAC</b>
		<b>Salley, Nadia</b>	<b>App #01491</b>	<b>LAC</b>
		<b>Schaefer, David</b>	<b>App #01780</b>	<b>LAC</b>
		<b>Stoner, Timothy</b>	<b>App #02303</b>	<b>LAC</b>
		<b>Turman-Majors, Summer</b>	<b>App #02519</b>	<b>LAC</b>
		<b>Wadley, Marlene</b>	<b>App #02247</b>	<b>LAC</b>
<b>3:30</b>	<b>PM</b>	<b>Williams, Tiana-Oral Interview</b>	<b>File #9877</b>	<b>LAC</b>
<b>4:30</b>	<b>PM</b>	<b>ADJOURN</b>		

**Friday March 1, 2024**

**8:30 AM – 5:00 PM**

The Arkansas Board of Examiners convening at 5800 W. 10<sup>th</sup> Street, Suite 405, Little Rock, AR 72204, with board chair, Justin Moore, presiding. Board business conducted as per the established agenda.

**MEMBERS PRESENT:** Robbie Cline, Sherry Holliman, Suzanne Casey, Anderson Neal, Justin Moore, Daniel Sheaffer, Christopher Skrivanos,  
**MEMBERS ABSENT:** Larry Hopkins, Ryan Martin  
**OTHERS PRESENT:** Lenora Erickson  
**OBSERVERS:** None

**Agenda**

<b>8:30</b>	<b>AM</b>	<b>Arrival and overview of agenda</b>	<b>Room 906</b>
<b>9:00</b>	<b>AM</b>	<b>Hearing complaint #2006002</b>	<b>Room 906</b>
<b>10:45</b>	<b>AM</b>	<b>Hearing continued</b>	
<b>1:30-3:00</b>	<b>PM</b>	<b>Hearing continued</b>	
<b>3:15</b>	<b>PM</b>	<b>Complaint review with Lacie Kirchner:</b> Complaint #2311008-proposed letter of caution Complaint #2310002-proposed letter of caution Complaint #2309004-proposed consent agreement Complaint #2301002-proposed dismissal Complaint #2301001-proposed dismissal Complaint #2312002-proposed dismissal Complaint #2310003-proposed dismissal Complaint #2312003-proposed dismissal Complaint #2310004-proposed dismissal Complaint #2401002-proposed dismissal Complaint #2401005-proposed dismissal Complaint #2310006, 2311004, 2312001-proposed dismissal	
<b>4:30</b>	<b>PM</b>	<b>ADJOURN</b>	

**Saturday March 2, 2024**

8:00 AM – 12:00 PM

The Arkansas Board of Examiners convening at 10914 Kanis Road, Little Rock, AR 72201, with board chair, Justin Moore, presiding. Board business conducted as per the established agenda.

**MEMBERS PRESENT:** Robbie Cline, Sherry Holliman, Suzanne Casey, Anderson Neal, Justin Moore, Daniel Sheaffer, Christopher Skrivanos,  
**MEMBERS ABSENT:** Larry Hopkins, Ryan Martin  
**OTHERS PRESENT:** Lenora Erickson  
**OBSERVERS:** None

**Agenda**

**8:00 AM Final discussion items**  
**10:00 AM Final motions**  
**12:00 PM ADJOURN**

**Motions**

**Motion 1: Approve February 2024 board meeting minutes.**

**Moved:** Justin Moore  
**Seconded:** Marty Skrivanos  
**Vote:** Passed

**Motion 2: Approve February 2024 licensing report.**

**Moved:** Marty Skrivanos  
**Seconded:** Anderson Neal  
**Vote:** Passed

**Motion 3: Approve January 2024 treasurer's report.**

**Moved:** Robbie Cline  
**Seconded:** Dan Sheaffer  
**Vote:** Passed

**Motion 4: Grant Emily Alkema LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved:** Dan Sheaffer  
**Seconded:** Suzanne Casey  
**Vote:** Passed

**Motion 5: Grant Lanette Allendorf automatic LPC licensure for uniformed services member, veteran or spouse.**

**Moved:** Justin Moore  
**Seconded:** Suzanne Casey  
**Vote:** Passed

**Motion 6: Grant David Cameron LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved:** Dan Sheaffer  
**Seconded:** Suzanne Casey  
**Vote:** Passed

**Motion 7: Grant Kim Childress LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 8: Grant Carrie Christenson LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 9: Grant Christina Crawford LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to narrow methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 10: Grant Emma Daily LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 11: Grant Connie Fines LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 12: Grant Anna Gouveia LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 13: Grant Brittany Gray LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 14: Grant Christi Hackelton-Cox LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 15: Grant Carolina Herrera-Zapotitlan LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Justin Moore  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 16: Grant Wen-Ya Lee LAMFT and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to narrow methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Recused: Justin Moore  
Vote: Passed**

**Motion 17: Grant Robert Ley LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to narrow methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 18: Grant Cathy Mack LPC licensure by endorsement pending receipt of all documents and fees required for licensure.**

**Moved: Justin Moore  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 19: Grant Jenne McGarrah LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to select methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 20: Grant Brayden Merches LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to narrow methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Recused: Justin Moore  
Vote: Passed**

**Motion 21: Grant Hannah Morgan LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 22: Grant Stephanie Nesbitt LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 23: Grant Nadia Salley LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 24: Grant David Schaefer LAC and approve supervision agreement pending receipt of all documents and fees required for licensure.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 25: Grant Timothy Stoner LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to narrow methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 26: Grant Summer Turman-Majors LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Revise statement of intent to narrow methods and theories used.**

**Moved: Dan Sheaffer  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 27: Grant Marlene Wadley LAC and approve supervision agreement pending receipt of all documents and fees required for licensure. Pending receipt of final original faculty reference letter.**

**Moved: Anderson Neal  
Seconded: Robbie Cline  
Vote: Passed**

**Motion 28: Tiana Williams did not pass oral interview. If requests a second interview, review ethics, nonprofessional interactions, mandated reporting, boundaries, self-awareness, professionalism, and theories.**

**Moved: Suzanne Casey  
Seconded: Robbie Cline  
Fail: Justin Moore  
Vote: Passed**

**Motion 29: Cherry McKinstry level II supervision from Washington, apply 4 direct family hours and 7 direct individual hours to level II based on documented supervisory experience.**

**Moved: Justin Moore  
Seconded: Suzanne Casey  
Vote: Passed**

**Motion 30: Approve 2024 Control Self-Assessment.**

**Moved: Marty Skrivanos  
Seconded: Anderson Neal  
Vote: Passed**

**Motion 31: Approve letter of caution for complaint #2310002.**

**Moved: Justin Moore  
Seconded: Marty Skrivanos  
Recused: Robbie Cline  
Vote: Passed**

**Motion 32: Approve consent agreement for complaint #2309004.**

**Moved: Dan Sheaffer  
Seconded: Justin Moore  
Recused: Robbie Cline  
Vote: Passed**

**Motion 33: Dismiss complaint #2301002 due to lack of evidence of violation of laws or rules.**

**Moved: Dan Sheaffer  
Seconded: Marty Skrivanos  
Recused: Robbie Cline  
Vote: Passed**

**Motion 34: Dismiss complaint #2301001 due to lack of evidence of violation of laws or rules.**

**Moved: Marty Skrivanos  
Seconded: Dan Sheaffer  
Recused: Robbie Cline  
Vote: Passed**

**Motion 35: Dismiss complaint #2312002 due to lack of evidence of violation of laws or rules.**

**Moved: Marty Skrivanos  
Seconded: Dan Sheaffer  
Recused: Robbie Cline  
Vote: Passed**

**Motion 36: Dismiss complaint #2310003 due to lack of evidence of violation of laws or rules.**

**Moved: Dan Sheaffer  
Seconded: Marty Skrivanos  
Recused: Robbie Cline  
Vote: Passed**

**Motion 37: Dismiss complaint #2312003 due to lack of evidence of violation of laws or rules.**

**Moved: Justin Moore  
Seconded: Sherry Holliman  
Recused: Robbie Cline  
Vote: Passed**

**Motion 38: Dismiss complaint #2310004 due to lack of evidence of violation of laws or rules.**

**Moved: Sherry Holliman  
Seconded: Anderson Neal  
Recused: Robbie Cline  
Vote: Passed**

**Motion 39: Dismiss complaint #2310006, 2311004, & 2312001 due to lack of evidence of violation of laws or rules.**

**Moved: Dan Sheaffer  
Seconded: Justin Moore  
Recused: Robbie Cline  
Vote: Passed**

**Motion 40: Dismiss complaint #2401002 due to lack of evidence of violation of laws or rules.**

**Moved: Marty Skrivanos  
Seconded: Dan Sheaffer  
Recused: Robbie Cline  
Vote: Passed**

**Motion 41: Dismiss complaint #2401005 due to lack of evidence of violation of laws or rules.**

**Moved: Dan Sheaffer  
Seconded: Marty Skrivanos  
Recused: Robbie Cline  
Vote: Passed**

**Motion 42: All allegations of fact in the order and notice of hearing, for complaint #2006002 were found to be true, with an amendment to allegation #35 to read four (4) instead of three (4).**

**Moved: Suzanne Casey  
Seconded: Dan Sheaffer  
Vote: Passed**

**Motion 43: All charges listed in order and notice of hearing for complaint #2006002 were proven true.**

**Moved: Robbie Cline  
Seconded: Anderson Neal  
Vote: Passed**

**Motion 44: The Board hereby suspends Respondent's license (P1708349) for a period of two (2) years beginning on May 1, 2024. Respondent shall comply with Board Rule 8.3(h) Duty of a Sanctioned Professional.**

- 1. Beginning May 1, 2024, Respondent shall receive biweekly counseling sessions, by a licensed counselor or other licensed professional from a related field for a period of six (6) months, or until the treating professional recommends Respondent has met all his counseling goals.
  - a. Respondent shall discuss self-monitoring for impairments, including personal stressors, this Order and related complaint documents, and other topics of his choosing.**
  - b. A copy of this Order and all related documents must be provided to the licensed professional.**
  - c. Upon completion of the counseling sessions, the Board must receive a report from the Respondent's counselor documenting Respondent's attendance and an overall assessment of Respondent. Should Respondent's counselor determine that Respondent should terminate services prior to the completion of the six (6) months, documentation of determination must be included in the counselor's report.**
  - d. Report shall be submitted to the Board on or before December 1, 2024.****
- 2. Between April 1, 2026 and May 1, 2026, the Board must receive a written reflection from the Respondent to include what Respondent has learned from the experience and why he desires to continue with the counseling profession.**
- 3. Upon completion of the two (2) year suspension period, Respondent shall complete six (6) months of supervision with a Board approved supervisor.
  - a. Respondent shall meet with the Board approved supervisor for a minimum of two (2) hours per month for the six (6) month period.**
  - b. A copy of this Order and all related documents must be provided to Respondent's supervisor.**
  - c. Upon completion of the six (6) month supervision period, the Board must receive a report from the Respondent's supervisor documenting Respondent's attendance, summary of Respondent's supervision and overall assessment by Respondent's supervisor.**
  - d. Report shall be submitted to the Board on or before December 1, 2026.****

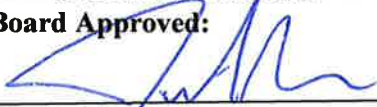


4. Between November 1, 2026 and December 1, 2026, the Board must receive a written reflection from the Respondent to include what he learned from supervision.
5. The above disciplinary action will be reported to the National Practitioner Data Bank (NPDB).
6. Any further violations of law or the rules of the Board or failure on the part of the Respondent to comply with the terms and conditions of this Order may result in his being denied a license to practice as a Counselor.

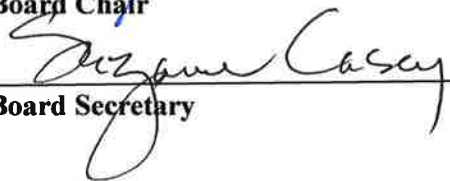
Moved: Suzanne Casey  
Seconded: Robbie Cline  
Vote: Passed

**ALL MOTIONS PASSED UNANIMOUSLY UNLESS OTHERWISE NOTED**

Board Approved:

  
\_\_\_\_\_  
Board Chair

4/5/24  
Date

  
\_\_\_\_\_  
Board Secretary

4/5/24  
Date

