



# Arkansas Department of Health

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**Governor Asa Hutchinson**

**Renee Mallory, RN, BSN, Interim Secretary of Health**

**Jennifer Dillaha, MD, Director**

## Advisory Board for Interpreters Between Individuals and Individuals Who Are Deaf, Deafblind, Hard of Hearing, or Oral Deaf

Minutes

May 6, 2022

2:00 – 3:30 p.m. Quarterly Meeting

Called to order at 2:05

Attendance:

In the Conference room: Board Members: Carel Dunaway, Daisy Dippel, Arthur Babin, Katie Becker, Stephanie Ott, Debbie Pearce

ADH Staff: Ronica Leonard, Brian Nichols, Craig Smith, Beverly Wade, Via Zoom: Ashley Williams

ASL Interpreters: Karen Owens, Sydney Morriss

Tactile Interpreters: Meagan Beatty, Clint Brockway

Transcribers: Libby Williams, Lindsay Hovermale

Guest Via Zoom: Jonathan Smith, Jami Hollingsworth, Allyson Caruthers, Raphael James, Crystal Honorable, Cheryl Seymore,

Carel Dunaway made a motion to accept Daisy Dippel as the new Chairperson. The Motion was carried. Carel Dunaway made a motion to accept Katie Becker as the new Secretary. Motion carried.

Daisy as the new Chairperson presided over the rest of the meeting.

### NEW BOARD MEMBER APPOINTMENT:

A list of five (5) names was submitted. Discussion on choosing the new Board Member included familiarity with the listed nominations, are still interested, and what we know about each of them. Katie made a motion for the Tech Committee to send a questionnaire to each of the nominees with a timeline for response and at the end of that timeline, we could call a zoom meeting to vote. Stephanie seconded the motion. Motion carried.

The Tech Committee will send out the questionnaires will be sent on May 9, 2022. The deadline for response was set for May 20, 2022, to give the nominees two weeks to respond.

Approval of February 18 minutes Daisy made a motion to accept the minutes as printed. Katie seconded the motion. Motion carried.

### SUB-COMMITTEE UPDATES:

Katie: The Ad Hoc Committee responsible for revising the levels has been meeting in small groups. Work is being done as we speak.

Daisy: The Licensure committee will now have a new chairperson, Stephanie Ott.

#### OLD BUSINESS:

The "Did You Know" card. Stephanie stated that they switched to a brochure. There was a request from upper management to make a couple of changes to the brochure. This was not a requirement.

1. The statement "To protect individuals who are deaf, deafblind, hard of hearing, or oral deaf right to effective communication, failure to comply could result in a fine of up to \$1000." Either be removed or moved to a different place on the brochure.
2. The Arkansas Department of Health (ADH) logo be added to the brochure.

The board was given two examples of the brochure to look at for a decision. The board decided to move the statement to the inside of the brochure and add the ADH logo.

Stephanie will send the Board logo to Beverly.

Daisy requested to know the approval process. Ashley explained that there are 10 people that a document must go through for the approval process. Stephanie stated we were told that we would not have to go through the process and were changed along the way to need the process.

#### FACEBOOK:

Our Facebook account is open to the public. Please join.

#### NEW BUSINESS:

Daisy requested a discussion on meeting every two months instead of three. Craig from legal stated that the bylaws are not specific as to how often the board can meet.

Discussion included meeting every two months, meeting on a different day, meeting on a different day every other meeting. Item was tabled until the August 5<sup>th</sup> meeting.

#### LETTER FROM QAST EVALUATOR TEAM:

The discussion as to whether a QAST certified interpreter is working on a current or expired level, should we fine or revoke their license. Possibly sending out a letter to the interpreters letting them know they must retest to keep their levels certified or possibly lose their license. Is this legal? Can we post the expiration dates on the website? Daisy asked "Should we assign that to the licensure committee. They can talk with our legal team and hopefully, we can update you at our next board meeting. Cheryl, does that satisfy your question?"

#### OTHER COMMENTS:

The discussion about the delay in getting licenses out to interpreters in a timelier manner included what the process is and who does the printing and people not seeing their interpreter on the list on the ADH website. The board was assured that ADH staff is working diligently to get the process streamlined as they do not like the timing either.

Katie made a motion to adjourn. Debbie seconded the motion. Motion carried.

Meeting adjourned at 3:45.