

RULES AND REGULATIONS PERTAINING TO ARKANSAS CANCER REGISTRY

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SECTION I. AUTHORITY

The following Rules and Regulations Pertaining to Arkansas Cancer Registry are duly adopted and promulgated by the Arkansas State Board of Health pursuant to the authority expressly conferred by the laws of the State of Arkansas, Ark. Code Ann. § 20-15-201, et seq.

SECTION II. PURPOSE

Since cancer is one of the leading causes of death in Arkansas it is essential that specific information concerning this group of diseases be collected, analyzed and reported. All Arkansans will benefit from the epidemiological surveillance of this group of diseases.

SECTION III. DEFINITIONS

- A. Registry. Means the system for the reporting, collection, and analysis of cancer cases by the Arkansas Department of Health.
- B. Reporting. Means the notification furnished to the Arkansas Department of Health of cases of in situ or invasive neoplasms of the human body, not including squamous cell and basal cell carcinoma of the skin.

SECTION IV. GENERAL REQUIREMENTS

- A. Each hospital or other medical facility providing screening, diagnostic or therapeutic service, physicians, including surgeons, and all other health care practitioners or their designees shall report the following information concerning each case.
 - 1. Personal information.
 - a. Name.
 - b. Address.
 - c. Date of birth.
 - d. Place of birth.
 - e. Race and Spanish/Hispanic origin.
 - f. Sex.

- g. Social security number.
 - h. County of residence.
 - i. Marital status.
 - j. Maiden name, if applicable.
 - k. Alias.
 - l. Occupational history, if available.
 - m. Tobacco use status, if available.
2. Diagnosis
 - a. Class of case.
 - b. Date of diagnosis.
 - c. Primary site.
 - d. Laterality
 - e. Histology.
 3. Treatment
 - a. Grade.
 - b. Diagnostic confirmation.
 - c. Staging (American Joint Committee for Cancer - AJCC).
 - d. Reporting identification of the facility or person reporting.
 4. Summary of Treatment.
 - a. Date first course started.
 - b. Name of physician.
 - c. First course of treatment, i.e., surgery, radiation, chemotherapy, hormone therapy.
 5. Follow-up.
 6. Recurrence.
- B. In order to insure the accuracy and completeness of the cancer registry within the Department of Health, staff and agents shall be permitted access to records of hospitals, other medical facilities, physicians (including surgeons), nursing homes and other individuals or agencies providing services wherein records concerning patients in which cases of cancer are identified are located.
- C. All reporting shall be made on forms or in an acceptable manner in accordance with directives of the Department of Health. All cancer cases shall be reported within six months after the date of discharge or diagnosis is made or within six months after a cancer case is known, even if diagnosed elsewhere. Where appropriate cancer data will be in the format recognized by the American Association of Central Cancer Registries.

D. Each hospital licensed by the Department of Health shall designate a person who shall be responsible for accurate and timely reporting pursuant to this rule. Such hospital shall also adopt a policy which ensures the designation of such person and the hospital's reporting to the Registry.

SECTION V. CONFIDENTIALITY

All information reported to the Department of Health shall be confidential and shall not be disclosed under any circumstances except (1) to other state cancer registries with which the Department of Health has agreements that insure confidentiality; (2) to other state health officials who are obligated to keep such information confidential; and (3) to approved cancer research centers under specific conditions where the names and identities of the individuals are appropriately protected, and when such research is conducted for the purpose of cancer prevention, control and treatment.

SECTION VI. EFFECTIVE DATE

The effective date of these Rules and Regulations shall be January 1, 1996.

SECTION VII. SEVERABILITY

If any provision of these Rules and Regulations, or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of these Rules and Regulations which can give effect without the invalid provisions or applications, and to this end the provisions hereto are declared to be severable.

SECTION VIII. REPEAL

All Regulations and parts of Regulations in conflict herewith are hereby repealed.

CERTIFICATION

This is to certify that the foregoing Rules and Regulations for the Cancer Registry in Arkansas were adopted by the Arkansas State Board of Health at a regular session of said Board held in Little Rock, Arkansas on the 27th day of October, 1994.

Sandra B. Nichols, M.D.
Secretary of Arkansas State Board of Health
Director, Arkansas Department of Health

The foregoing Rules and Regulations, copy having been filed in my office, are hereby approved on this 30th day of November, 1994.

Jim Guy Tucker
Governor