

**Minutes of HVACR Board**  
**November 04, 2009**

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The regular scheduled meeting of the HVACR Board was held at 10:00 am in the Freeway Medical Building, 5800 W. 10th, in the 9<sup>th</sup> floor Room 902 Little Rock, AR.

Board Members Present:

Mike Scott, Chair  
Bob Higginbottom, Executive Secretary  
Mike McClellan  
Terry Granderson  
Frank McKenney  
Alan Dean  
Scott Freyaldenhoven  
Keith Merritt (absent)  
Jimmy Langston (absent)

Dept. of Health Staff Present:

Larry Keathley  
Jerry Johnson  
Rick Conrad  
Stephanie York  
Robert Brech, Attorney  
Russell Duncan

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**I. Michael Scott called the meeting to order at 10:00 AM.**

**II. Approval of the Minutes**

Motion was made to dispense with the reading of the minutes and that they be approved as presented. Motion carried.

**III. Hearings**

**1. Scott Lewis**

Mr. Lewis was present for the hearing. The board voted to assess a \$1,250.00 penalty and Revocation for violations of the HVAC/R licensing laws and mechanical code. Motion Carried.

**IV. Appearance- None**

**V. Old Business**

1. Mr. Keathley and Mr. Higginbottom told the board that the 2010 Mechanical Code went to Bob Higginbottom for his signature. Now we are waiting on Robert Brech's signature in order to route it to Dr. Halverson's office.
2. Keith Merritt was not present so there was no report on Insurance, CEU and Fee Committee.
3. Mike McClellan stated the Plan Review Committee was meeting after the board meeting.

**V. New Business---None**

**VI. Miscellaneous / Staff / Board Discussion**

1. Mr. Higginbottom presented the financial report for September 2009. After a brief explanation, the Board accepted the report.
2. The Board moved to approve the licensure applications, as published. Motion carried.
3. Bob Higginbottom handed out copies of the draft for the proposed rules. The draft has the changes the board recommended.
4. Nancy McCool of the Arkansas HVAC/R Association asked to address the board and spoke on hiring a Lobbyist for the proposed Insurance initiative. Nancy stated the HVAC/R board and HVAC/R Contractor's Association need to come together and have a meeting to talk about the process of getting the insurance initiatives done. Nancy is having a lobbyist (Brent Stevens) to come to the meeting and speak to the group and asked for the Health Department legislative experts to attend as well. She stated the meeting will be on November 17<sup>th</sup> 2009 at Ed's Supply.
5. Mr. Michael McClellan asked Mr. Michael Scott if had received a letter from the Arkansas Chapter of the AGC regarding the enforcement of HVAC products having to meet the labeling and listing requirements of the code. Mr. Scott informed Mr. McClellan that he had received the letter and that the matter would be on the Board's agenda for January 2010.

**VII. Meeting adjourned**