

# Trauma Advisory Council

April 9, 2009

3:00 p.m.

Minutes

## **MEMBERS PRESENT**

Dr. Charles Mabry  
Dr. Clint Evans  
Dr. Gary Petrus  
Dr. James Graham  
Dr. Michael Mercer  
Dr. Paul Halverson  
Dr. Ronald Robertson  
Colonel Winford Phillips  
(Represented by Capt. Gloria Weakland)  
Bridget White  
James Carter  
Jeremy Stogner  
K.C Jones  
Kelly Evans  
Ken Kelley  
Myra Looney Wood  
Robert Williams

## **GUESTS**

Bo Ryall  
Cathee Terrell  
Denise Carson  
Don Adams  
Donald Reed  
Doug Ross  
Jimmy Sheffield  
Joe Hennington  
Jon Swanson  
John Senner  
Kim Hall  
Laura Guthrie  
Melissa Masingill  
Morene O'Connor  
Richard Bearden  
Sandy Pryor  
Scott Edwards

## **MEMBERS ABSENT**

Dr. John Cone  
Dr. Michael Pollock  
Dr. Roger Cagle  
Dr. Sam Peebles  
Dr. Stan Burleson  
Richard Bernard

## **GUESTS (Cont)**

Steve Bowman  
Terry Collins

## **STAFF**

Brian Nation  
David Taylor  
Donnie Smith  
Renee Mallory  
Ricky Hogan  
Roshada Taylor

## **I. Call to Order:**

The Trauma Advisory Council meeting was called to order on Thursday, April 9, 2009 at 3:08 p.m. by Chairman, Dr. James Graham.

## **II. Welcome and Introduction:**

Dr. James Graham welcomed all guests and Council members.

## **III. Approval of Draft Minutes from the March 12, 2009 Meeting:**

The Council reviewed the March 12, 2009 minutes. Dr. Clint Evans made a motion to approve the minutes, seconded by Dr. Charles Mabry. Minutes approved.

## **IV. Planning the Application Process:**

Trauma center designation packets are in the process of being designed. These applications are anticipated to be mailed to all hospitals by May 1, 2009. The documentation should be filled out completely and returned by July 1, 2009 for processing. The application process will be continuous, but facilities are being asked to meet due dates to be considered for grants as soon as possible.

James Carter volunteered to share information with Hospital Association members. He will provide feedback from their board meeting with members of the Trauma Advisory Council.

Brian Nation and David Taylor are in the process of creating an application for EMS services.

Donnie Smith described the timeline for the designation process:

- Level I - 18 months
- Level II, III, & IV - 12 months.

**V. Establishment of Subcommittees:**

Dr. James Graham reviewed a list of planned subcommittees for the Trauma Advisory Council. He proposed adding subcommittees on Finance, Trauma Registry, Hospital Designation, and EMS/Prehospital. A list of potential members was provided to members (Attachment A) and additional members were invited to join the subcommittees. Two additional subcommittees may be added at a later date. Myra Looney Wood made a motion to establish the 4 ad hoc subcommittees and to add two more subcommittees at a later date. Her motion was seconded by Dr. Charles Mabry. Motion passed.

**VI. Update on Trauma Registry:**

John Senner provided an update on the purchase of a trauma registry program. Negotiations are underway to utilize the National TRACS program for the state's system. Training will be provided to facilities utilizing the program and the maintenance fees are included in the purchase price.

**VII. Open Discussion:**

Council members discussed a planned call center which would replace the existing dashboard system. Once funding is available, a Request for Proposals will be created to allow potential call centers to bid on hosting the center. Paramedic level personnel who have medical background will be required to staff the Call Center.

**VIII. Next Meeting date:**

The next Trauma Advisory Council meeting will be held on Thursday, May 14, 2009 at 3:00 pm. The meeting will be held at the Freeway Medical Towers Building in conference room 801, Little Rock, Arkansas.

**IX. Adjournment:**

Dr. James Graham adjourned the meeting at 4:29 p.m.

Respectfully Submitted,



---

Paul K. Halverson, DrPH, FACHE

Secretary Treasurer of the Trauma Advisory Council

Director and State Health Officer, Arkansas Department of Health

## **Attachment A:**

### **Proposed Standing Subcommittees Trauma Advisory Council**

#### **Finance**

*To make recommendations to the Council on overall financing of the trauma system, to make recommendations on the proposed budget prepared by the Department of Health and on levels of grant funding to various system components.*

Dr. Ron Robertson, Chair  
Dr. Charles Mabry  
Jamie Carter  
Mike Pollack  
Paul Halverson  
Ken Kelley

#### **Trauma Registry**

*To make recommendations to the Council on trauma registry issues, to advise on set up and functioning of the registry, to advise on use of data for quality improvement purposes.*

Dr. John Cone, Chair  
Terry Collins  
Donna Parnell  
Steve Bowman

#### **Hospital Designation**

*To make recommendations to the Council and Department of Health on the hospital designation process, to assist the Department of Health in reviewing hospital applications if requested by the Department of Health.*

Jamie Carter, Chair  
Dr. Gary Petrus  
To be named association representative  
Dr. Stan Burleson

#### **EMS/Prehospital issues**

*To make recommendations to the Council and Department of Health on prehospital issues related to trauma care.*

Myra Wood, Chair  
Ken Kelley  
K.C. Jones  
Dr. Clint Evans  
Robert Williams  
Jeremy Stogner

To other subcommittees may be added later in the year.