



Arkansas Department of Health

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Governor Mike Beebe

Paul K. Halverson, DrPH, FACHE, Director and State Health Officer

Memorandum

To: Arkansas Licensed Ambulance Services

From: Brian Nation, Trauma Systems Administrator
Section of EMS & Trauma Systems

Date: May 20, 2008

Re: Data Dictionary

The Data Subcommittee of the EMS Advisory Council recently finished compiling a data dictionary for use with the EMScan data collection program. This data dictionary may be utilized to clarify questions before entering patient care reports into the system. Once reports are prepared in the EMScan system they should be exported and the document should be attached to an e-mail and sent to the Section by using the ems.data@arkansas.gov address.

Please remember that data collection is required in the EMS Rules and Regulations under Section III.,B.,3. Reports to the Department requires that "Each licensee shall report, in a format approved by the Department of Health, every request that results in the dispatch of a vehicle with the exception of calls cancelled enroute or responses made where no patient contact was made."

The data dictionary will be made available on the Section of EMS and Trauma Systems web site under forms and manuals. This page may be accessed by going to:

http://www.healthylarkansas.com/ems/ems_p2.html

PLEASE NOTE: Definitions in this data dictionary should be used in conjunction with the EMScan Keydata Manual. This instruction booklet for utilizing the state data collection system may be found at:

http://www.healthylarkansas.com/ems/pdf/keydata_manual2006.pdf

The EMS Advisory Council, Data Subcommittee hopes the data dictionary will assist your employees with required data entry. If you have any questions please feel free to call Brian Nation at (501) 661-2262.