

Approved February 13, 2008

Governor's Advisory Council
November 14, 2007
MINUTES

Member's Present

Dr. Tim Calicott
Deloris Sykes
Monte Gagliardi
Kenneth Starnes
Doug Duerr
Jamin Snarr
Garry Odom
Dr. David Schmidt
David Stoppel
Rod Barrett
Tony Hickerson
Todd Freeman

Member's Absent

Billy Artis
Dr. Marvin Leibovich
Richard Taft
CC McAllister
Dr. Len Kemp

ADH Staff

David Taylor
Sonya Sampson
Addie Grigsby-Roshell
Renee Mallory
Larry New
Brian Nation
Stella Nelson
Detrich Smith

Visitors

Anne Roberts
Cathee Terrell
Denise Carson
Karen Konarski-Hart
Melissa Hembree
John Gray

Sedley Tomlinson
Mick Smith
Pat Huar
Pam Rolens
Sidney Ward

Brian Moore
Joe Harrington
Laura Guthrie
Myra Looney Wood
Tim Pickering

I. CALL TO ORDER

Dr. Timothy Calicott called the Emergency Medical Services Advisory Council to order on November 14, 2007 at 1:35 P.M. The Council voted to change the order of business to move the presentation by David Maxwell with Arkansas Department of Emergency Management to be first on the agenda. The motion was made by Kenneth Starnes and seconded by Dr. David Schmidt to change the order of business. Motion was passed by the Council. See new business section.

II. WELCOME/INTRODUCTION

Dr. Calicott welcomed members and guests to the meeting. Members and guests introduced themselves.

III. APPROVAL OF MINUTES

The floor was open for approval of the July 19, 2007 minutes. A motion was made by David Schmidt and seconded by Rod Barrett to approve the July 19, 2007 minutes as submitted. The motion was passed and the minutes were approved.

IV. NEW BUSINESS

A. ADEM-EMS/ADEM Involvement – David Maxwell, Director of the Arkansas Department of Emergency Management (ADEM) spoke to the EMS Advisory Council regarding EMS/ADEM involvement. Mr. Maxwell discussed the organizational structure of ADEM and how the Section of EMS & ADEM could work together regarding in and out-of-state ambulance deployments. He stated that he sees no major issues regarding deployment; however training will be necessary regarding reimbursement issues for out-of-state deployments. He suggested that training be developed and offered prior to the necessity of deployment and that the Emergency Management Assistance Compact (EMAC) process be utilized if a deployment is needed for out-of-state assistance.

It was suggested that the EMS Advisory Council hold their upcoming Council meeting at ADEM's headquarters at Camp Robinson and tour the new facilities. After a brief discussion, it was determined that the Council would tour the facility at a later time and not hold a Council meeting due to security issues and admittance onto the military base. All Council meetings are open to the public and access to a meeting on military grounds might be denied to individuals wanting to attend the meeting.

V. OLD BUSINESS

A-1 Section Chief Update – David Taylor provided the following Section Chief Update:

Paramedic Scholarship Fund & Training:

The Office of Rural Health and Primary Care and the Section of EMS & Trauma Systems are currently closing out paramedic/equipment grant funds for the FFY 2007. All but one training site has submitted required documents to receive reimbursement. The documentation submission deadline was October 31, 2007. Remaining funds will be returned to the grantor.

During the month of December, the Section will initiate the FFY 2008 sub-grant process with all Arkansas Paramedic training sites. The following will be available for distribution between all eligible paramedic training sites: \$40,000 for paramedic scholarships and \$20,000 for paramedic training site equipment. An additional \$6,000 will be utilized to provide educational opportunities regarding medical direction and oversight at the next Arkansas EMT Association Educational Conference.

Distribution of Triage Kits and N-95 Masks:

The Section of Emergency Medical Services and Trauma Systems (Section) is pleased to announce the distribution of Start Triage Kits & Training Modules, Health Care Particulate Respirators Type N-95 Mask, and Test Fit Kits for N-95 Mask to all Arkansas licensed ambulance services. The equipment was purchased through the Hospital Preparedness Grant and Center for Disease Control - Public Health Preparedness Grant.

The Section will distribute equipment to Arkansas licensed ambulance services over the next 60-90 days and hopes distribution of this equipment will help foster a statewide preparedness initiative regarding mass casualty incidents and pre-hospital emergency care provider safety. The Section's staff is looking forward to visiting with each service.

A-2 Certification Update – The following certification report was distributed to the Council. A question was asked about the declining number of EMT Basics in the state. David Taylor stated that the Section no longer certifies Basic EMT's in the state of Arkansas and the trend will continue to decline.

**Certification Report for EMS Advisory Council:
November 14, 2007**

September 30, 2006 recertification

Recertification packets mailed on July 17, 2007	1468
Recertification's completed by September 30, 2007	1133
Recertification's completed late	42

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Total recertified 1175

The lapsed list was posted on the website and a memo was mailed to the services on 10/3/07.

Classes Approved by the Section of EMS and Trauma Systems during 2007:

Basic classes 89 approved for 2007
30 underway & completing during Nov or Dec
Basic refresher classes: 179 approved
6 in progress now or scheduled in Dec

Advanced classes: 35 Paramedic classes approved
5 did not make
4 scheduled to complete in December
12 will complete in 2008
4 Intermediate (2 in progress for completion in Dec)

Advanced Refresher classes: 43 approved for 2007 – 41 already complete 2 underway in Nov-Dec

Reciprocity

Advanced Reciprocity candidates
Certified since January 1, 2007 53
Active files waiting on required documents- 41

Basic Reciprocity candidates
Certified 2006: 38
Certified since January 1, 2007 37
Active files waiting on required documents- 45

Continuing Education

CEU total approved for 2005 2186
CEU total approved for 2006 3224
CEU scheduled so far in 2007 as of Nov 1, 2007 2534

<u>Statewide totals:</u>	Current (2007)	5983	(11/20/2006)	5903	+80
EMT-Ambulance	3919		3869		+50
EMT- Basic	299		312		-13
EMT- Intermediate	158		153		+ 5
EMT- Paramedic	1606		1568		+38

Data for this report reflects information current through Nov 9, 2007.

A-2 Regulatory Report – Larry New provided the following Regulatory Report:
The Section of EMS & Trauma Systems has completed the following inspections:

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400 Series – 60 Ambulances – 19 Ambulance Services
500 Series – 74 Ambulances – 27 Ambulance Services

Optional skills to date:

CPAP – 10

CVAP – 1

Huber Needle – 17

Cardiac Thrombolytics – 11

Adult I.O. – 30

R.S.I. - 0

A-3 Trauma Systems Report – Brian Nation provided the Trauma Systems Report:

Members of the Trauma Advisory Council are considering Rules and Regulations changes to comply with changes in the “Resources for optimal care of the injured patient 2006” and some suggested changes made by council members. A working group established to review the new publication from the Committee on Trauma and the American College of Surgeons and to make suggestions for changes to Arkansas’ Rules and Regulations for Trauma Systems. The Council is in the process of reviewing the suggested changes and if they are approved the Section will follow administrative procedure process for approval.

Existing Trauma Advisory Council members and new members will continue to meet on a monthly basis while interested State Representatives and Senators are looking into different funding opportunities for the trauma system in Arkansas. K. C. Jones will be reappointed to the council for another term representing the Arkansas EMT Association and Dr. Charles Mabry will be replacing the outgoing representative for the Arkansas Medical Society. The Arkansas Hospital Association is in the process of appointing a replacement for their retiring member at this time.

B. COMMITTEE REPORTS

B-1 EMSC – Addie Grigsby, EMSC Coordinator provided the report. The Arkansas EMSC program is currently preparing for the 2008 Grant Renewal. This process occurs each year and involves gathering information from across the state of all hospital emergency departments and ambulance services. We would like to take this opportunity to thank everyone for returning the surveys. The information from the surveys is utilized to determine how we can better serve pediatric patients in the state of Arkansas.

We are happy to announce that the EMSC program will continue to host Pediatric Education for Pre-hospital Providers (PEPP) courses free of charge to our pre-hospital professionals. In September the EMSC program hosted a course in the EMS office to over 30 individuals from across the state. It is our goal to host at

least 4 classes a year as our budget permits. We will contact all EMS services with the dates and times for upcoming courses.

B-2 Training Committee – David Taylor did a presentation on implementing the EMS Education Agenda for the Future (Attachment I).

Jamin Snarr – Discussed handouts on state/national computer based testing results.

The Training Committee presented two recommendations to EMS Advisory Council:

First recommendation: If an Arkansas Accredited Training Site's pass rate drops below 40% for first time testers (written), the Training Site will be placed on probation for 12 months. If the site has a satellite course, then the satellite course will be placed on probation for 12 months; Motion made by David Stoppel seconded by Jamin Snarr to accept the Training Committees recommendation. Motion passed by Council. David Taylor recommended that the motion be moved to the Rules and Regulations committee to incorporate into the EMS Rules and Regulations for future implementation.

Council members requested copies of all Arkansas Training Sites test scores related to overall pass/fail rates be presented at the next Council meeting. David Taylor stated that he would check with the Agency's Legal Department regarding the request. If a report can be generated, it will be presented at the next Council meeting.

Second recommendation: The committee recommended that an alternate airway device be mandatory equipment for paramedic licensed ambulances. Several airway devices were discussed. It was suggested that a survey be conducted regarding all ambulance mandatory equipment and be presented at the next Council meeting. Once the survey is completed, Dr. Calicott and David Taylor will present recommended item(s) to the Board of Health for approval. David Taylor requested that individuals present supporting documentation for the utilization of new equipment or the removal of equipment from mandatory list.

B-3 EMS Rules & Regulations Committee – The Council discussed the importance of holding off on moving forward with the Administrative Procedures Process regarding the Rules and Regulations revisions until the EMT Educational Standard are published this year. Work groups will continue to meet and work on new standards and revisions. The Disciplinary Work Group may meet in April if a rough draft is ready. Monte Gagliardi stated the process is going very well and most revisions are completed with his working group.

B-4 Air Ambulance Regulations Sub-Committee – Cathee Terrell stated that the group will postpone their officer elections until the next scheduled meeting. A

Rules and Regulations Task Force meeting will be held November 27, 2007. The group plans to meet in November, December and January and will have further updates at the February Council meeting.

B-5 EMS Data Committee – Garry Odom provided the report. He stated that the group will meet in January. They are currently working on a data dictionary to assist providers with definitions regarding data entry. He stated that the dictionary will be completed by the May 2008 Council meeting.

C. PROJECT UPDATES

C-1 RSI Update – Dr. Calicott encouraged ambulance services to move forward with the approval process. He requested that air ambulance services also take the steps to move forward with implementation.

VI. OPEN DISCUSSION

Ambulance Deployment: David Taylor provided the Council with an overview and timeline of ambulance deployment for Hurricane Dean utilizing the FEMA ambulance contract. Mr. Taylor met with the presidents of the Arkansas Ambulance Association and Arkansas EMT Association and Dr. Tim Calicott, EMS Advisory Council regarding the duplication efforts prior to the deployment of ambulances on the FEMA contract. The FEMA contract was utilized bypassing the traditional EMAC process through the Section of EMS & Trauma Systems. After the deployment, the Section of EMS received several phone calls from ambulance services wanting to know why they were not deployed to Texas to assist.

The Department of Health is recommending that an EMS Rules and Regulations revision occur regarding the deployment of Arkansas' ambulance assets be conducted as soon as possible. The revision would require ambulance services to notify the Department of Health if they respond out-of-state to provide mutual aid during a declared disaster. The Department of Health is not attempting to prohibit trade or keep services from responding. However, the notification to the Department of Health will help with the tracking of state assets during a declared emergency and eliminate the possibility of duplication of efforts regarding ambulance resources. The Department is seeking a letter of support from the Council and will move forward with the Administrative Procedures Process as soon as possible. The Council discussed the additions to the regulations and a motion by Rod Barrett was made to send a letter of support and make the recommended revisions as discussed. Motion seconded by Jamin Snarr, motion passed by council.

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Nominations / Elections of Officers – The Floor was open for nominations for the EMS Advisory Council:

Vice Chairman, Jamin Snarr opened the floor to nominations for EMS Advisory Council Chairman position. Todd Freeman nominated Dr. Timothy Calicott for EMS Advisory Council Chairman. Motioned seconded by David Stoppel. Kenneth Starnes made the motion to close nominations. Motion passed by Council. Dr. Timothy Calicott will remain the EMS Advisory Council Chairman.

Dr. Calicott opened the floor for nominations for EMS Advisory Council Vice-Chairman position. Rod Barrett nominated Jamin Snarr for EMS Advisory Council Vice-Chair. Motion seconded by Kenneth Starnes. Monte Gagliardi made motion to close nominations. Motion passed by Council. Jamin Snarr will remain the EMS Advisory Council Vice-Chairman.

Dr. Calicott opened the floor for nominations for EMS Advisory Council Parliamentarian position. Jamin Snarr nominated David Stoppel for EMS Advisory Council Parliamentarian. Motion seconded by Monte Gagliardi. Kenneth Starnes made the motion to close nominations. Motion passed by Council. David Stoppel will serve as the EMS Advisory Council Parliamentarian.

Stipends: David Taylor reminded all members to obtain required documents from Sonya Sampson if they wish to obtain a stipend for attending meetings.

VII. NEXT MEETING DATES

The 2008 EMS Advisory Council scheduled meeting dates were distributed:

February 13, 2008	1:30 P.M.	Freeway Medical Tower Little Rock
May 21, 2008 (EMS Week)	<u>1:00 P.M.</u>	Freeway Medical Tower Little Rock
August 7, 2008 - Thurs (EMS Conference)	1:30 P.M.	Hot Springs, AR Little Rock
November 12, 2008	1:30 P.M.	Freeway Medical Tower

VIII. ADJOURN

Motion to adjourn was made by Jamin Snarr and Seconded by David Stoppel. The meeting was adjourned at 4:40 P.M.

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