

CHILD HEALTH ADVISORY COMMITTEE

MEETING MINUTES

October 13, 2005

Attendees: Committee Members
Marilou Brodie, Sue Chambers, Bobbie Davis, Charlotte Davis, Blair Dean,
James Fasules, Kathy McFetridge, Suzanne McCarthy, Jan Richter,
Rosemary Rodibaugh, Rhonda Sanders

Staff
Mary Gaither, Ann Thompson

Absentees: Jennifer Dillaha, Steve Strobe

Next Meeting: November 10, 2005, 10:00 a.m.
Room 906, Freeway Medical Building
5800 West 10th Street, Little Rock

Chair Rhonda Sanders called the meeting to order. Minutes of the September 8, 2005, meeting were approved.

Meeting convening times were discussed. Rhonda Sanders said she would investigate changing the convening time to 10:30 if that would enable Jennifer Dillaha to attend the meetings since Division of Health representation is critical to the work of the Committee.

Key Resource Group representation was discussed. Carole Garner agreed to represent Action for Healthy Kids. Rhonda Sanders directed staff to prepare letters officially notifying Carole and requesting Wanda Shockey to appoint someone from the Child Nutrition Unit of the Department of Education. Those two organizations were added to the Key Resource List at the September meeting. She also directed that a letter be prepared requesting a replacement for John Shelnett, who represented the UALR Institute of Economic Advancement.

Bobbie Davis advised that a group is being formed and will meet October 26, 2005 to identify suggested activities that schools could choose from. A motion was approved to have representation from the Child Health Advisory Committee to include Blair Dean, David Dorbin, and Wanda O'Quinn. Bobbie said she wanted the group to be small so that it would be workable. It was not agreed how those representatives would be notified.

Bobbie Davis agreed to contact Charles McGrew at the Division of Health to coordinate a Commissioner's Memo to be sent from the Department of Education to schools reminding them of the technical assistance available from Community Health Promotion Specialists and Community Health Nurses stationed at the Co-ops.

Jan Richter reported that the College of Public Health meeting with local nutrition and physical activity committees on October 3rd was very successful. One of the purposes of the meeting was to provide technical assistance to the committees.

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The Committee again discussed clarification of vending. They agreed that vending by school food services is allowed as long as the USDA guidelines are met and the Child Nutrition Program receives the revenue.

Portion sizes were discussed and it was agreed that the Portion Size List could be changed each April without going through the review process; however, the list would not override anything that is included in the ADE Rules.

Roles and positions, hiring process, etc. were discussed as they relate to the Child Health Advisory Committee, including those in Act 1220. The Committee also discussed duplication without coordination.

A motion was approved to form a Taskforce to review the funding, functions and coordination of the school health positions created by the Tobacco Settlement, Act 1220 and the CDC Coordinated School Health Program. The Taskforce members are

:

- Rhonda Sanders
- Dee Cox
- Bobbie Davis
- Jennifer Dillaha
- Mary Gaither
- Suzanne McCarthy
- Jan Richter
- Amy Rossi (or a counterpart)

Blair Dean gave a physical activity subcommittee report. She suggested that the subcommittee re-evaluate their goals and objectives and set forth a new charge based on progress to-date. She said the subcommittee should design a matrix to show current status of their recommendations and design an evaluation tool for the matrix. She also suggested looking at grant opportunities. She said the Kellogg Company has set aside \$275,000 earmarked for Action for Healthy Kids to implement local wellness policies. She advised that she and Joe Don Parris would be attending the PE 4 Life Conference in Rogers on October 29th and that she and Tammy Harrell would be presenting a roundtable discussion/open seminar for physical and health educators at the State APHERD meeting on November 7th.

Rhonda reported she had been received an email, through Mary Gaither, from Adam Bangle, (spelling?) who is gathering information for Robert Wood Johnson, regarding work being done by the Child Health Advisory Committee. A small group will be formed from the information to help guide RWJ in some of their policies regarding what they should be funding. She said RWJ is mostly interested in what the local communities are doing.

Bobbie Davis introduced Dee Cox, who is the Director of Health Services at the Department of Education. She said Dee would phase in on the Committee as she phases out.

Andi gave an HHI report. She advised that she had updated Appendix B of the Toolkit as requested at the September meeting.

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Suzanne McCarthy suggested, and the Committee agreed, that input should be requested from the local NPAAC's before updating the Toolkit. Rhonda said the Toolkit revision should be discussed when the Marketing Committee meets.

Suzanne McCarthy handed out a summary of the ACHI Annual Report. She reported a 97% participation level (up from 92% last year).

Charlotte Davis handed out information relating to a 2-hour Satellite Seminar and Live Interactive Teleconference to be held October 18, 2005. The Seminar/Teleconference will be presented by the National Food Service Management Institute and relates to Local School Wellness Policy.

Laura McDowell reported that she had received an email from CDC relating to grant money available for implementing the school health index. She said the deadline for applications is November 14th.

The Committee discussed funding for collection, compilation, and updating of best practices, communications, etc. It was suggested that Action for Healthy Kids apply for a grant to be supported by the CHAC and others.

The Committee agreed to discuss the Marketing and Data Committees at the next meeting. It was agreed to include Martha Phillips on the November 10th Agenda to report on evaluation and what the College of Public Health is doing so the Committee can decide what they need to be doing. It was suggested that Jada Walker or Melanie Birdsong could report for Martha. Rhonda Sanders said she would contact one of the three to invite them to the meeting.

Kathy McFetridge handed out a "Toolkit" powered by Tyson Foods. The Toolkit contained resources for communicating the wellness message to parents, students, teachers, etc. and a step-by-step template to guide in the development of a school wellness policy that is based on USDA mandated school wellness policy. She said additional kits could be obtained by calling 1-800-24TYSON, extension 782.

The Nutrition and Physical Activity Subcommittees agreed to work on appropriate issues early during the next meeting, and report during the latter part of the meeting.

The meeting adjourned at approximately 1:30 p.m.