

CHILD HEALTH ADVISORY COMMITTEE

REVISED MEETING MINUTES

September 3, 2003

Attendees: Committee Members
Marilou Brodie, Sue Chambers, Bobbie Davis, Charlotte Davis,
James Fasules, Paul Finnicum, Martha Hiatt, Suzanne McCarthy,
Kathy McFetridge, Connie Meeks, Martha Phillips, Rosemary
Rodibaugh, Rhonda Sanders, Steve Singleton, Susanne Tullos

By Conference Call
Martha Phillips

Staff
Mary Gaither, Ann Thompson

Absentees: None

Next Meeting: October 2, 2003

Committee Coordinator, Mary Gaither, called the meeting to order and the minutes of the 8/14/03 meeting were approved.

A motion was made by Bobbie Davis, seconded by Susanne Tullos and carried unanimously to elect Martha Hiatt Chairman of the Committee. The meeting was turned over to Martha Hiatt.

The Committee drew for terms for one, two and three year periods:

One year: Sue Chambers, James Fasules, Connie Meeks, Martha Phillips,
Rhonda Sanders

Two years: Martha Hiatt, Suzanne McCarthy, Kathy McFetridge, Rosemary
Rodibaugh, Susanne Tullos

Three years: Marilou Brodie, Bobbie Davis, Charlotte Davis, Paul Finnicum,
Steve Singleton

Key Resources Group formation was discussed. A motion was made by Rhonda Sanders, seconded by James Fasules and carried unanimously to develop a working group of experts to assist the committee and to serve at the request of the committee.

After further discussion, a motion was made by Paul Finnicum, seconded by Rhonda Sanders and carried unanimously to include the following as initial members of the Key Resources Group.

- Minority Health Commission
- DHS/Medicaid
- Governor's Council on Physical Fitness
- UALR Institute of Economic Advancement

Guiding Principles were discussed and a motion was made by Sue Chambers, seconded by Bobbie Davis and carried unanimously to adopt the Guiding Principles as amended and dated 9/3/03.

Rules of Public Comment were discussed and a motion was made by Steve Singleton, seconded by Rhonda Sanders and carried unanimously to assign responsibility for development of Public Comment procedures to Chairman Hiatt. Martha Phillips volunteered to help with the development of the procedures. Mary Gaither advised that she would have someone work on setting up a website for comments.

Arkansas Center for Health Improvement Director, Dr. Joe Thompson, gave an update, with handouts, on BMI, followed by discussion. A motion was made by Bobbie Davis, seconded by Kathy McFetridge and carried unanimously to endorse the four components of the Arkansas BMI Task Force's health report card, and to add a fifth component. For school districts participating in the statewide implementation of BMI reporting requirements of Act 1220, health report cards will be:

- Confidential
- Private
- Communicated directly to parents
- Not part of an existing grade report card
- Guarantee notification of recommendations to parents or legal guardians
(added by motion in the above paragraph)

Dr. Thompson announced a hot line number for BMI questions and comments. The number is 501-660-7594.

Bobbie Davis gave a presentation, with handouts, on the Department of Education, School Districts and Educational Cooperatives.

Susanne Tullos presented a School and Community Nurses Overview.

Chairman Martha Hiatt presented an overview of the National Governor's Association (NGA) Policy Academy on Chronic Disease Prevention and Management. As a result of Arkansas' participation in the Academy, NGA will provide technical assistance to the Committee. Martha will work with NGA on technical assistance regarding vending machines for an upcoming Committee meeting.

Suzanne McCarthy suggested temporary passwords for the Committee so they can access NGA information.

Willa Black Sanders, College of Public Health, advised that Janie Parnique, in El Dorado, **can provide information regarding El Dorado's experience in limiting the type of products that can be placed in vending machines.** Martha Phillips stated that the College of Public Health also has data on vending machines and she will contact them and pass information to Mary Gaither.

Suzanne McCarthy requested information regarding whether other states have legislation prohibiting the use of food items for fund raising.

Martha Hiatt suggested that the Committee focus on vending machines first and then consider other components such as the use of food items for fund raising.

Chairman Hiatt announced the next meeting on October 2, 2003 and adjourned the meeting at approximately 2:00 p.m.