

CHILD HEALTH ADVISORY COMMITTEE

MEETING MINUTES

August 5, 2004

Attendees:

Committee Members

Marilou Brodie, Sue Chambers, Bobbie Davis, Charlotte Davis, Martha Hiett, Suzanne McCarthy, Kathy McFetridge, Connie Meeks, Rosemary Rodibaugh, Rhonda Sanders, Susanne Tullos, Barbara Kumpe (sitting for James Fasules), Hollie Huckabee (sitting in for Blair Dean)

Staff

Mary Gaither, Nancy Green, Ann Thompson

Absentees:

Blair Dean, James Fasules, Martha Phillips, Steve Singleton

NOTE DATE, LOCATION AND TIME CHANGE

Next Meeting:

Thursday, September 9, 2004, 9:00 a.m.
Room 801, Freeway Medical Building
5800 W. 10th Street, Little Rock

The meeting was called to order and the minutes of the July 1, 2004 meeting were approved as written.

Dr. Joe Thompson, Director, Arkansas Center for Health Improvement, gave a BMI update. He advised that if information is received from the schools earlier this school year, they will be able to process the information and return reports to schools earlier than last year. He handed out a letter sent to all Arkansas physicians from William E. Golden, M.D., Vice President of Quality Improvement for the Arkansas Foundation for Medical Care. The letter transmitted a Clinician's Guide to Weight Problems in Children and Adolescents, Prevention Strategies, Resources, etc. Also transmitted was a Pediatric Overweight Project Response Form requesting participation by physicians.

Martha Hiett advised that Dr. Sue Chambers had been re-appointed to represent the Arkansas Academy of Pediatrics. Following discussion, a motion was made by Bobbie Davis, seconded by Connie Meeks, and carried unanimously to re-elect Martha Hiett as Chairman and to elect Rhonda Sanders to a new position of Vice-Chairman for a term of one year to expire July 30, 2005. The Vice-Chair will take over as Chair the next year.

Chairman Hiett advised that the Child Health Advisory Committee's report to the Public Health Committee has been re-scheduled for September 16.

Robert Brech advised that the Child Health Advisory Committee Recommendations had been presented to the Board of Health and they will form a subcommittee to review the recommendations for potential endorsement.

Martha advised that the six Community Health Promotion Specialist positions are now being filled.

Bobbie Davis gave an update on the Department of Education activities. She handed out two memos that had gone out to Schools and can be accessed on the Department of Education's website. The memos were:

- IA-05-021, Elementary Vending Definitions for Act 1220 Compliance

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- IA-05-022, District Nutrition and Physical Activity Advisory Committee Requirement

She advised that a Director's meeting was currently being held and the memos were being covered in the meeting. She also advised that a person would be recommended for a Physical Education Specialist position to work with the Committee position required by Act 1220. She reported that she and Joy Rockenbach had met with the Cooperative Directors to talk about BMI protocol for next year. She said she and Michelle Justus would get together and get a memo out to Coop Directors so they would know what to expect down the road.

Charlotte Davis reported that the federal Child Nutrition Reauthorization requires school districts to have a wellness policy in order to qualify for child nutrition funding.

During the afternoon session, Donna Yutzy facilitated discussion regarding systems to insure implementation of nutrition and physical activity standards recommended by the Committee. During a brainstorming session, which listed issues and barriers, the Committee jointly determined the top priorities for systems support. These priorities are:

- Changing mind-set and developing a Communication/Public Relations Plan
- Getting local advisory committees running (The goal is 254 School Nutrition and Physical Activity Advisory Committees - NPAAC)
- Accountability/monitoring information
- Process for changing Recommendations

The Committee agreed to develop a work plan to support the development of the local advisory committees and to use the next meeting to develop a communications plan.

The Committee developed an interim work plan as follows:

ACTIVITY	WHO	BY WHEN
Send letter from Dr. Boozman re: HHI Leaders' role with local advisory committees	Andi Ridgway	August 15, 2004
Develop Tool Kit on establishing local committees <ul style="list-style-type: none">• Child Nutrition Unit – ADE-Resource• School of 21st Century• BMI Data Reports	Martha Hiatt Andi Ridgway Rhonda Sanders Charlotte Davis Suzanne McCarthy Rosemary Rodibaugh	September 15, 2004
Solicit Head Start involvement and support	Rhonda Sanders	August 15, 2004
Presentation on School Reports – ADE <ul style="list-style-type: none">• Annual Implementation Plan• Annual Report	Mary Gaither Susanne Tullos Bobbie Davis	September 9, 2004

The meeting adjourned at approximately 2:00 pm.