

**CHILD HEALTH ADVISORY COMMITTEE  
MEETING MINUTES**

February 14, 2008

Attendees: Committee Members  
Kathy McFetridge, Christine Patterson, Patsy Smith, Joe Don Parris, Dee Cox, Charlotte Davis, Rosemary Rodibaugh, Rhonda Sanders, Tyrone Harris, Steve Strode, Barbara Kumpe, Richard Nugent, Carole Garner.

Absentees: Karen Young, Diane Vibhakar, Paula Smith, Sherry Ratliff, Hollie Huckabee.

COPH position vacant, Jada Walker sitting in for the organization.  
ACHI position vacant, Michelle Justus sitting in for the organization.

Staff: JoAnn Bolick, Pamela Henry

Next Meeting: March 13, 2008

Kathy McFetridge called the meeting to order. Introductions of all attendees were made. Minutes of the January 10, 2008 meeting were approved as read with the following changes: Under Dr. Hopkins recommendations, *“His recommended goals for CHAC; and The Southwest CHNS are working on putting educational materials in the bathroom stalls.*

Hollie Gillies, CHRC Coordinator, Breast Health and Outreach and Shirley Smothers of the Harrison School District presented a presentation to the Committee on the Harrison School District and the Coordinated School Health Program and their partnership with Area Health Education Center (AHEC). Ms. Gillies and Ms. Smothers emphasized that the goal of the partnership is to provide information, resources, and services that help promote healthy lifestyles for the school district staff and students. A copy of the Harrison School District and Coordinated School Health News were provided to the Committee Members.

Bylaws/Travel Reimbursement – Kathy McFetridge-A “draft copy” of the Bylaws that contained revisions was reviewed and discussed by the committee members. The committee agreed to keep a monthly attendance sheet dating back to August 2007 up to date for the Child Health Advisory Committee. Robert Brech, ADH Attorney addressed the committee regarding the issue of voting and sending a representative when a committee member is absent. Mr. Brech stated that you can’t have a proxy vote, the individual that was appointed would have to vote. The individual could vote by phone if possible. Mr. Brech stated that there is a state statute regarding travel reimbursement for

the committee members. This must be voted on at the first meeting of every calendar year to allow for the committee members to accept the reimbursement for travel  
A motion was made and seconded to accept the revision to the Resolution For Travel Reimbursement.

Child Health Screens Interim Study – Rhonda Sanders discussed the Interim Study on child health screens which would be looking at the school screens and see how these could be accomplished without disruption or with minimal disruption of the school day.

Nutrition Panel- Charlotte Davis, RD, LD, SNS, Food Service Director for Searcy Public Schools gave a power point presentation on School District Child Nutrition Programs- Focusing on Their Role in a Healthy School Environment. A copy of this presentation was provided to the Committee. Mr. Tony Wood, Superintendent of Searcy Public School discussed “School Finance 101”. Mr. Wood discussed the state partnership program to possibly improve levels of food services, laws that come out of legislative sessions that are specific to education, and administrative support of the food services program.

Mental Health Panel- Sarah Gheen, MS, LPC, Clinical Facilitator, Ozark Guidance Center gave a power point presentation on The Mental Health Initiative: Elementary School Based Prevention and Early Intervention. This is a collaborative effort between: The Care Foundation, Bentonville Public Schools, Springdale Public Schools, and Ozark Guidance. A copy of the presentation was provided to the committee members.

Act 1220 Coordinator Update-Joy Rockenbach stated that schools have begun entering BMI data into the website. Michelle Justus stated that a total of 64,000 students have been entered.

Health Department Update - Dr. Nugent announced that the External Meeting with the Newborn Screening Expansion will be held February 26, 2008. Dr. Nugent stated that July 2008 is the expected date to go live with the expanded Newborn Screening Program.

Hometown Health Update-Cheryl Lindly introduced a new CHPS. Cheryl stated that there is a vacancy in the Northwest region for a CHPS.

Discussion of Possible Recommendations – An electronic copy of the CHAC Possible Recommendations was forwarded to the committee members to review. Kathy stated that the recommendations will be reviewed at the March CHAC meeting.

Kathy McFetridge asked for public comment.

The meeting was adjourned at 2:00p.m.

