

**CHILD HEALTH ADVISORY COMMITTEE
MEETING MINUTES
January 8, 2009**

Attendees: Elton Cleveland, Dee Cox, Charlotte Davis, Carole Garner, Margaret Harris, Tyrone Harris, Michelle Justus, Barbara Kumpe, Kathy McFetridge, Joe Don Parris, Christine Patterson, Paula Smith, Jada Walker, Bob West

Absentees: Elisabeth Burak, Hollie Huckabee, Sherry Ratliff, Patsy Smith, Diane Vibhakar, Karen Young

Staff: Joy Rockenbach, JoAnn Bolick, Mary Wells, Pamela Henry, Vallee Phillips

Next Meeting: February 12, 2009

- ❖ Kathy McFetridge called the meeting to order. Minutes of the November 13, 2008 meeting were read and approved with no corrections necessary.
- ❖ There was a friendly reminder that the Child Health Advisory Committee meetings begin at 10:00 a.m. Everyone was asked to inform Pamela Henry or Vallee Phillips if they cannot attend the meeting.
- ❖ Dee Cox, Charlotte Davis, Carole Garner, Hollie Huckabee, Joe Don Parris and Paula Smith were informed that their terms will end July 31, 2009. It was discussed that reappointments and appointments for these positions can take several months.
- ❖ The following motion was made by Paula Smith and seconded by Chris Patterson and approved without opposition by the CHAC Committee for travel reimbursement:

I move that the Child Health Advisory Committee authorize expense reimbursement for the performance of official board duties to the allowable amount authorized by law in accordance with Ark. Code ANN§25-16-902(a) for the calendar year 2009.

- ❖ A copy of the Child Health Advisory Committee Bylaws was distributed to all present members of the Child Health Advisory Committee.

Guiding Principles/Workplan Discussion – Kathy McFetridge, Joy Rockenbach, Mary Wells

- ❖ A copy of the finalized Guiding Principles was given to each Child Health Advisory Committee member. A motion was made by Barbara Kumpe and seconded by Tyrone Harris to submit a copy of the Guiding Principles, a letter of explanation for the Guiding Principles, and a Guiding Principles glossary to the Arkansas Department of Health, Arkansas Department of Education, the state legislators, and members' sponsoring organizations. The motion passed by unanimous vote with no opposition.
- ❖ The work plan discussion consisted of utilizing the 8 guiding principles as goals; developing objectives and action steps for each objective; and implementing a timeline to complete these objectives, up to 5 years. The 8 guiding principles will serve as the names of the workgroups. The Child Health Advisory Committee members present reviewed the guiding principles and selected one or more of the 8 goals (workgroups) to serve on. (See attached document) Then the Committee members divided into groups of 3, for each goal, and began to develop the objectives and actions for that goal. Workgroups were asked to prioritize objectives and those actions accordingly. Members of the audience were also invited to participate on the workgroups; however, each workgroup had to have at least one Committee member. Additional meetings of the workgroups could be arranged - in-person, as well as via conference calls or email. It was suggested that the Obesity Coalition Tool could be used to formulate the plans.

Kentucky Resource Centers-Report by Dee Cox

- ❖ Dee Cox provided a presentation on the Kentucky Resource Centers – a copy of powerpoint was provided.
- ❖ Kentucky receives approximately \$55 million for its resource centers and has approximately 28 throughout the state. These programs are located on middle school and high school campuses and have proven to be a valuable asset to the community.

Reports

Staff Update

- ❖ Dr. Richard Nugent has resigned from the CHAC. Dr. Bob West has been appointed to complete Dr. Nugent's term plus an additional three years.
- ❖ Ms. Mary Wells, Section Chief, Children in Schools Section within the Life Stages Branch in the Center for Health Advancement along with Joy Rockenbach, will be more involved with the Child Health Advisory Committee. Ms. JoAnn Bolick will be transferring some of her responsibilities for CHAC to Ms. Wells over the next few months.

Health Department Update

- ❖ Dr. Bob West reported that ADH is waiting to hear more about the Governor's legislative proposals on infant mortality, teen pregnancy, oral health and the trauma center in Arkansas. More information may be available as soon as next week.

Educational Department Update

- ❖ There were 10 schools that agreed to participate in pilot health screenings in an effort to streamline required screenings, and Elizabeth Burak is in the process of compiling the data collected and preparing a report. The Arkansas Department of Education (ADE) receives about \$9 million each year for afterschool programs. ADE hopes to turn those afterschool programs into resource centers.
- ❖ Coordinated School Health has new partners. The ADE is providing an opportunity for distance learning to be introduced to the Coordinated School Health personnel. Kathy Swann will be bringing in virtual adventures.
- ❖ The ADE has not heard about their budget sent to the Governor's office. A "Whole Child Committee" has been developed to look at finding funding from various sources for resource centers,
- ❖ The ADE received the American Promise Grant, a \$100,000 donation from AT&T as well as State Farm to aid in its Greater Graduation Program. Arkansas currently has one of the lower graduation rates in the United States. Five regional conferences are being planned to help deal with the graduation rate.

Child Nutrition Update

- ❖ Child Nutrition received 59 applications for the USDA's Fresh Fruit and Vegetable Program. Thirty (30) of the 59 programs in 18 different school districts and 19 different counties with a total of about 11,000 children will receive the funding from this program.
- ❖ School districts were unable to use all of the \$184,000 in funds received before December 31, 2008 and had to return it to the USDA. Unused funds will be distributed to the program this fiscal year. The Program is expected to receive approximately \$1 million this year.
- ❖ USDA Grants for this program are renewed every year.
- ❖ Child Nutrition is currently preparing for summer training. More hours and details should be available by March.

Hometown Health Update

- ❖ Christy Davenport, CHPS from the Central Region has resigned.
- ❖ The CHPS position at the Wilbur Mills Coop has been filled and will begin in January.

Coordinated School Health Program Update

- ❖ The 2009 School Health Conference will be held July 15-16, 2009 – "Building For Success, Laying the Foundation." There will be preconference workshops held on July 13-14, 2009 on various topics such as: grant writing, advocacy, legal law and ethics, asthma triggers, etc. Organizations are welcome to attend and/or present and sponsor. This year's conference has been combined with the School Health and Nurses Conference and an estimated 400-500 people is expected to be in attendance.
- ❖ The Commission on Eye and Vision Screening is providing funding to purchase 2 vision screening machines that can be used as loaners to school nurses.

Act 1220 Coordinator Update

- ❖ The new, live web-based system for entering BMI information is now in use and will be available to all schools. There are a few glitches in the systems that are now being corrected. This system is user friendly and makes it easier for reports to be accessed.

Documents Distributed:

- ❖ November Meeting Minutes
- ❖ Child Health Advisory Committee Bylaws
- ❖ School Health and Community Resource Centers "Focus on The Whole Child" and "Connecting the Dots!"
- ❖ Guiding Principles
- ❖ USDA's Fresh Fruit and Vegetable Program SY08-09 Arkansas Schools
- ❖ Work Plan Sign-up Sheet

Action(s) Required:

- ❖ Kathy will distribute all goals, objectives and actions CHAC has already been working on to all Committee members to assist in the development of a new work plan using the guiding principles.

- ❖ All committee members must meet with their workgroup to have at least one objective and action step before the next meeting.
- ❖ Barbara Kumpe will send a list of legislators to Mary Wells, Joy Rockenbach and Kathy McFetridge.
- ❖ Barbara will hand deliver the letters and guiding principles to the legislators.

No public comment

The meeting adjourned at 2:00 p.m.