

**CHILD HEALTH ADVISORY COMMITTEE  
MEETING MINUTES  
May 14, 2009**

**Attendees:** Elton Cleveland, Carole Garner, Margaret Harris, Michelle Justus, Barbara Kumpe, Kathy McFetridge, Joe Don Parris, Christine Patterson, Paula K. Smith, Diane Vibhakar, Jada Walker, Bob West, Karen Young

**Absentees:** Elisabeth Burak, Dee Cox, Charlotte Davis, Tyrone Harris, Hollie Huckabee, Sherry Ratliff, Patsy Smith

**Substitutes:** Delores Sutterfield (Charlotte Davis)

**Staff:** Joy Rockenbach, JoAnn Bolick, Mary Wells, Vallee Phillips, Lynette Bryant

**Next Meeting:** June 11, 2009

- ❖ Kathy McFetridge called the meeting to order. Minutes of the April 9, 2009 meeting were read and approved with no opposition.
- ❖ Diane Vibhakar will be replaced by Connie Whitfield.
- ❖ Joe Don Parris announced he will not be able to fill out his last two months due to some health concerns. His replacement will be attending the last two meetings of the year.

**Guiding Principles Discussion**

- ❖ Recommendations and objectives of the Health Education and Health Services Components were approved with changes. Approved changes will be made by Mary Wells and Joy Rockenbach.
- ❖ The tentative plan is to have all recommendations and objectives for all other components approved in June's meeting.

**Reports**

**Staff Update**

- ❖ JoAnn Bolick is in the process of transferring responsibilities to Mary Wells. Dr. Lynette Bryant will be replacing Vallee Phillips.

**Health Department Update**

- ❖ Bob West thanked everyone who attended the MCH Stakeholder's Meeting on May 13, 2009 for collaborating with others and sharing ideas relating to key Child Health issues.

**Educational Department Update**

- ❖ Congratulations to Dee Cox for graduating with her doctoral degree in educational administration!
- ❖ The School Health Conference will be held on July 15-16, 2009 at the Statehouse Convention Center. There are currently about 130 people registered to attend. Please encourage others to participate.

**Hometown Health Update**

- ❖ 90% of schools have entered all BMI information on students with an additional 5% being 75% complete. The data base is set to close June 1, 2009.

**Act 1220 Evaluation Report**

- ❖ Jada Walker reported the evaluation team is in the middle of the data collection report. A quick evaluation of wellness policies will also be implemented. This information will be given to Joy Rockenbach and Mary Wells. Follow up plans may be to create a tool kit for schools in developing wellness plans.

**Action(s) Required:**

- ❖ Mary Wells and Joy Rockenbach will make approved changes to Guiding Principles.
- ❖ Information regarding the Act 1220 evaluation report will be shared with Joy Rockenbach and Mary Wells.
- ❖ Committee members should continue to work on rationales and sources for next meeting.

**No public comment**

**The meeting adjourned at 2:00 p.m.**